

Request for Interview (emailed to top five)

**RE: DISTRICT-WIDE BEFORE and AFTER SCHOOL CHILD CARE PROVIDER
RFP 20-100-001**

Thank you for responding to Poudre School District's **District-Wide Before and After School Child Care Provider** Request for Proposal 20-100-001.

Poudre School District is inviting selected providers to participate in interviews with the evaluation team. Your company is invited to come in on Wednesday, **February 19th**.

Information Technology Center
Learning Services Conference Room
2413 LaPorte Avenue
Fort Collins 80521
9 – 10 a.m.

An Adobe Connect meeting can be arranged for your scheduled time if you prefer.

Please plan to use the first 45 minutes to provide the following information about your company.

1. Your fee structures
 - Weekly and monthly fees
 - Summer program
 - Free and reduced option
 - Scholarships
 - Discounts offered, including for PSD employees
2. Your business operations
3. Curriculum offered
4. Issue Resolution / Conflict Resolution / Communication Method
5. Procedures for communicating with school staff and district staff
6. Discuss how you will maintain District expectations of the facilities.
7. What type of equity/inclusion training do you offer staff for highly impacted student populations (English-language learners, students on free and reduced lunch, students experiencing trauma)?
8. What is your policy/procedure for staff accountability should an issue arise with ASP staff? What sort of accountability is in place to rectify the behavior?

The remaining 15 minutes will be reserved for questions and answers.

Please confirm receipt of this email and let me know if you have any questions.

Thank you.
Karen



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