



Contracts Checklist

[Clear Form](#)

Date

09/27/2022

Section I	
Completed by Finance	School or department submitting contract: Early Childhood
	Summary title Cooperative Services Agreement of contract:
	Description: Early Head Start Services on Behalf of the District
	Scope: Early Childhood Services for children 0-36 as part of the District's Head Start Grant
	Comments: none
Section II	
Completed by Budget Director	<input type="checkbox"/> General Fund <input type="checkbox"/> Bond <input checked="" type="checkbox"/> Grant <input type="checkbox"/> PSA <input type="checkbox"/> Other (explanation):
	Year one cost: \$336,720 Multi-year cost (if applicable): na
	Comments: 16 Students at the rate of \$15.25 per hour for up 1380 hours, paid from funding as part of the Early Head Start Grant
Section III	
Completed by Strategic Sourcing	Formal Solicitation <input type="checkbox"/> Invitation for Bid (IFB) <input checked="" type="checkbox"/> Request for Proposal (RFP) <input type="checkbox"/> Request for Qualifications (RFQu) <input type="checkbox"/> Exemption (explanation): <input type="checkbox"/> Other (explanation):
	Comments: Only one provider responded, The Family Center/La Famillia, who has been the District's provider for over ten years.
Section IV	
Completed by Contracts/Legal	Term of agreement: November 1, 2022 through October 31, 2023
	Duration: One Year
	Relevant terms: none
	Renewal options: One Additional Term
	Additional information none for BOE:
	Executed by: Approval of Board, executed by Chief Financial Officer
	Comments: Agreement has been Reviewed by the District's Contract Office